New process of sending invoices to Nordkalk Oy Ab

Starting 3rd of October 2024 we are changing our e-invoice operator to Pagero for Nordkalk Oy Ab.

Also starting 3rd of October 2024 we will receive only electronic invoices (e-invoices) from our suppliers.

Please find our **NEW e-invoicing details** below and please make necessary updates in your systems and with your operator to minimize disruptions in invoicing towards us.

Country	Company name	E-invoicing address	Peppol ID	Operator ID
Finland	Nordkalk Oy Ab	003717962775	0216:003717962775	003723609900 (PAGERO)

NOTE! This change applies only to Nordkalk Oy Ab in Finland. Other Nordkalk companies will continue with current e-invoicing details.

- I already have a Pagero account: please <u>login</u> and add **Nordkalk Oy Ab** to your account using the customer directory in Pagero Online.
- <u>I am not sending e-invoices currently</u>: <u>Register for Pagero Web Portal</u> to send e-invoices to Nordkalk Oy Ab.

The following information must be included in the invoice:

- Name of the company you are invoicing (check table above)
- VAT number based on the company you are invoicing (check table above)
- Other information prescribed by law
- When based on a purchase order, always the number of the purchase order and the name of the person who placed the purchase order and our reference
- When based on a purchasing agreement, always the number of the annual subscription and the name of the person who placed the subscription
- In other cases, the name of the contact person at Nordkalk
- Delivery address of the item or service

Questions related to supplier invoices, invoice payments and AP questions: accounts.payable.nkoyab@nordkalk.com.

• E-invoice setup and web portal questions: please visit our e-invoice campaign page

We look forward working with you and thank you for your co-operation.

Best regards

Nordkalk Corporation

Extended information of Nordkalk's e-invoice initiative

As part of Nordkalk's ongoing efforts to streamline our purchase-to-pay processes to deliver on-time invoice payments as well as reducing the environmental impact, we are accelerating the next phase of our digitalisation strategy. We will be phasing out the processing of traditional paper and emailed PDF invoices.

Nordkalk has partnered with Pagero, a global B2B network, to provide electronic invoicing that will be rolled out for the receipt of all invoices. This transition will ensure on-time payment, increased traceability and strengthen supplier relationships.

Pagero was chosen because they offer the most flexible solutions, value to our suppliers and are able to interoperate with solutions you may already have.

For more information regarding the options available please visit our **Project Page**.

Additional benefits of trading electronically:

- Minimise errors: apply automated invoice validation and enrichment
- **Secure document and data exchange:** no data corruption or risk of invoices being lost in the mail or an inbox
- Track and traceability: track the status of your invoices
- Automation of ERP workflow: lower operations costs and eliminate time-consuming and errorprone manual tasks
- Fulfil legal requirements: be always up to date and compliant with tax and archiving legislation
- Environmentally friendly: lower paper use and CO2 emissions
- **Remote work-ready:** do business from anywhere without the need for extra resources like printers, scanners or the postal service.

If you are a PEPPOL member, use our PEPPOL ID to activate the connection. If you are using another service provider, update our e-invoicing details to your invoicing system. If you already have a Pagero account, please <u>login</u> and add Nordkalk to your account using the customer directory in Pagero Online.

Thank you in advance for your support with this mutually beneficial initiative. We look forward to receiving your invoices electronically.